

ATTACHMENT 3

COMPLAINT FORM

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Event / Competition:																						
Venue of incident:																						
Exact location of incident:																						
Date of incident:																						
Time of incident:																						
Nature of Complaint: <i>Can tick more than one box</i>	<table border="0" style="width: 100%;"> <tr> <td>☐ Competition Related Incident</td> <td>☐ Disputing umpire decision</td> </tr> <tr> <td>☐ Hazard / Potential Hazard</td> <td>☐ Abuse of an umpire</td> </tr> <tr> <td>☐ Unsportsmanlike behaviour</td> <td>☐ Breaches of Code of Conduct</td> </tr> <tr> <td>☐ Gross breach of code of conduct</td> <td>☐ Cybersafety policy breach</td> </tr> <tr> <td>☐ Attempting to physical abuse</td> <td>☐ Discrimination</td> </tr> <tr> <td>☐ Fighting</td> <td>☐ Physical abuse</td> </tr> <tr> <td>☐ Verbal Abuse</td> <td>☐ Spitting</td> </tr> <tr> <td>☐ Other</td> <td>☐ Threatening</td> </tr> <tr> <td></td> <td> </td> </tr> <tr> <td></td> <td> </td> </tr> </table>		☐ Competition Related Incident	☐ Disputing umpire decision	☐ Hazard / Potential Hazard	☐ Abuse of an umpire	☐ Unsportsmanlike behaviour	☐ Breaches of Code of Conduct	☐ Gross breach of code of conduct	☐ Cybersafety policy breach	☐ Attempting to physical abuse	☐ Discrimination	☐ Fighting	☐ Physical abuse	☐ Verbal Abuse	☐ Spitting	☐ Other	☐ Threatening				
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Complainant Name:	☐ Under 18 ☐ Over 18																					
Complainant Address:																						
Complainant Phone:	Home:	Mobile:																				
Complainant Email:																						
Role / Status in netball:	<table border="0" style="width: 100%;"> <tr> <td>☐ Athlete or Player</td> <td>☐ Support Personnel</td> </tr> <tr> <td>☐ Coach or Assistant Coach</td> <td>☐ Team Manager</td> </tr> <tr> <td>☐ Official</td> <td>☐ Parent</td> </tr> <tr> <td>☐ Administrator (volunteer)</td> <td>☐ Spectator</td> </tr> <tr> <td>☐ Employee (paid)</td> <td>☐ Other </td> </tr> </table>		☐ Athlete or Player	☐ Support Personnel	☐ Coach or Assistant Coach	☐ Team Manager	☐ Official	☐ Parent	☐ Administrator (volunteer)	☐ Spectator	☐ Employee (paid)	☐ Other										
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Respondent Name:	☐ Under 18 ☐ Over 18 <i>Please note that a copy of this report will be provided to the respondent</i>																					

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Witness #1 Name:	☐ Under 18 ☐ Over 18	
Role / Status in netball:	☐ Athlete or Player ☐ Coach or Assistant Coach ☐ Official ☐ Administrator (volunteer) ☐ Employee (paid)	☐ Support Personnel ☐ Team Manager ☐ Parent ☐ Spectator ☐ Other _____
Witness #2 Name:	☐ Under 18 ☐ Over 18	
Role / Status in netball:	☐ Athlete or Player ☐ Coach or Assistant Coach ☐ Official ☐ Administrator (volunteer) ☐ Employee (paid)	☐ Support Personnel ☐ Team Manager ☐ Parent ☐ Spectator ☐ Other _____
Please provide a detailed/factual description of alleged incident: <i>(Please use additional pages if more detail is required)</i>		

Outline any action taken at the time of the incident: <i>(Please use additional pages if more detail is required)</i>	
What outcome would you like to see as result of this complaint?	

A Complaint Form must be submitted to the Lilydale & Yarra Valley Netball Association inc Complaints Manager within three (3) working days of the incident. Any witness statements should also be provided.

Once a Complaint Form has been lodged, the Lilydale & Yarra Valley Netball Association Inc Complaints Manager will determine the appropriate process to follow using the relevant policy (including but not limited to the Lilydale & Yarra Valley Netball Association inc Bylaws, Netball Victoria Competition Complaint Handling Regulation or Netball Australia Member Protection Policy).

Parties involved will be notified in due course if any further action or information is required or of any decisions or penalties to be imposed.

Signed: _____

Date: _____